

**Prime Diagnostic Imaging** provides world-class diagnostic imaging services in the Dallas-Fort Worth area. In our quest to become the leading national provider of diagnostic and screening services, we have created strategic partnerships by joint venturing with referring physicians in every local community. Prime is a fast-growing and fast-paced organization that specializes in delivery of MRI, CT, Ultrasound and X-Ray imaging. It is our daily goal to provide top quality images for patients and referring doctors to ensure quick and accurate diagnosis. Prime currently has six locations throughout the Dallas-Fort Worth metroplex. We have experienced continuous and fast growth over the past 10+ years in large part due to the excellent employees who make up our internal team.

**Position:** Patient Intake Coordinator

**Job Type:** Full-time, Closing shift 2pm-10pm

**Description:**

Each day Prime sees anywhere between 50-100 patients who need to be checked in, checked out and taken care of in our clinics. Patient Intake Coordinators work to see these patients from start to finish, providing them with exceptional customer service and care. This position works to schedule patients, communicate with insurance companies to authorize imaging, collect payments and dictates the overall patient experience and flow of the clinic.

Prior medical experience is preferable. We are proud to offer growth and development plans for employees who excel in this area. Prime offers competitive salary and benefits package that includes Health, Dental, Vision, Life Insurance, PTO and 401K options.